



St. Croix Hotel and Tourism Association Richard Henry Scholarship Application

DEADLINE – Thursday, June 30, 2011

Dear Applicant:

The **St. Croix Hotel and Tourism Association** welcomes your application for a hospitality industry scholarship. The purpose of the **Richard P Henry Scholarship Fund** is to encourage professional development within the visitor and hospitality industry by awarding scholarships to high school seniors, college students, and non-traditional students who are permanent residents of St. Croix and are graduating from an accredited high school or are enrolled in hospitality industry majors at a two or four-year higher education accredited institution, including on-line studies.

Annually, scholarships of \$2500 each are available through the RPH Scholarship Fund, administered through the St. Croix Hotel and Tourism Association.

Financial support is provided for enrollment in a US accredited baccalaureate or associate program leading to a degree in hospitality –related field.

Each scholarship will be awarded in the amount of \$2500 in the name of the awarded recipient and the financial office of the enrolled institution.

Application deadline for the 2011 -2012 academic year is Thursday, June 30, 2011.

HOW TO APPLY

Please follow the FOUR steps to complete your Application Packet. All materials must be mailed to the STXHA and postmarked by the deadline date.

STEP #1: Make sure you are qualified for this scholarship. Please read through the requirements below. If you don't meet ALL of these requirements you are not eligible to apply.

To be eligible to apply, you must:

- 1.) Be a citizen or permanent resident of the United States and a five year resident of St.Croix.
- 2.) Be a graduating high school student who has been accepted into an AHA-approved Hospitality Program accredited culinary school, college, or university, a college student currently enrolled full-time or substantial part-time (minimum of 9 credit hours) in an AHA-approved Hospitality Program accredited culinary school, college, or university, or Be enrolled for two consecutive terms, not entering your last semester before graduating or graduating before May 2012
- 3.) **NOT** be a student enrolled in an Internship Prep class.
- 4.) be an individual enrolling into an On-Line Study Program.

STEP #2: Gather all the required documentation

To be considered for a scholarship, your application packet must include the following:

For entering Freshman:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or instructors.
- 2.) An official high school transcript for students entering their first year of higher education.
- 3.) Entering freshman will need to supply a copy of your acceptance letter to a postsecondary hospitality program stating your intended program of study.

General awards require a minimum 2.5 GPA.

For returning postsecondary students:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or hospitality instructors.
- 2.) An **official** college transcript for returning postsecondary students.

General awards require a minimum 2.5 GPA.

For Non- Traditional students:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or employer.
- 2.) Official transcripts from previous education institutions.

****Please make sure that we have two letters of recommendation on file if you have applied in the past.****

STEP #3: Complete and sign the application form

Please print clearly or type your answers. Neatness counts with the selection committee. Please complete the answers to all questions. Check your application carefully before returning it to STXHA. Be sure all required information is correct and that the application is signed and dated. **Unsigned applications will be disqualified.**

STEP #4: Mail completed scholarship application packet on or before the deadline date

Documentation sent separately from the application must be postmarked by the application date or your application will be disqualified.

IT IS THE APPLICANT'S RESPONSIBILITY TO SEE THAT ALL REQUIRED DOCUMENTATION IS RECEIVED AT THE HTA OFFICE NO LATER THAN 5:00 P.M. Friday, June 3, 2011.
PLEASE CALL TO MAKE SURE THAT ALL DOCUMENTATION HAS BEEN RECEIVED.

Mail your application packet and all required documents on or before the deadline to:

**Richard Henry Hospitality Scholarship
St. Croix Hotel & Tourism Association
P.O. Box 24238
Christiansted, VI 00824**

OTHER IMPORTANT SCHOLARSHIP APPLICATION INFORMATION

HOW YOU WILL BE NOTIFIED

Winners of scholarships for the upcoming academic year will be notified via US mail and e-mail. The winners will be asked to attend an Awards presentation that will be held in conjunction with the Annual Student Invitational. More information and an invitation to the event will be sent at a later date.

REASONS FOR DISQUALIFICATION, IN-ELIGIBILITY, AND RESTRICTIONS

1. Your application packet will *not* be considered if it is:
 - a. Incomplete (missing *any* of the required documentation described above)
 - b. Not signed. If you are under 18 years old, your parent or guardian must also sign it.
2. Do **NOT** put your Application Packet into a report cover, binder, or file. Leave it un-stapled.
3. You will be disqualified if you will not be enrolling for two consecutive terms because you are entering your final semester or graduating prior to May 2012.

SCHOLARSHIP INTERVIEWS

An added component this year to the scholarship process and selection will be the mandatory applicant interview conducted by a representative of the scholarship committee. Once the applications have been submitted, a schedule of dates and time slots will be e-mailed to all applicants. The time slots will be on a first-come, first -serve basis.

If you have any questions about the application process, please contact Kevin Jackson at (340) 773-9700 ext 712 or kjackson@divicarina.com

The STXHTA wishes you success in your academic and career goals.

SECTION I – PERSONAL INFORMATION AND INTERESTS

Last Name: _____ First: _____ Middle: _____

Ms. Or Mr.(circle one) Date of Birth: _____/_____/_____

Permanent Address: _____ Social Security Number: _____/_____/_____

City/State/Zip: _____ Telephone: _____

I qualify for the scholarships to students of Hispanic origin. _____ (yes or no)

If you have a school residence to where you wish mail to be directed, please indicate below.

Address: _____ City/State/Zip: _____

Telephone: _____ Effective Date: _____

I presently attend: _____ High School _____ Tech College _____ College/University _____ Other

Name of present school: _____ City/State/Zip: _____

Next fall I will be attending (name of school): _____

School Address/City/State/Zip: _____

Address of the Financial Aid office of the school your attending: _____

I will be in my: _____ 1st year _____ 2nd year _____ 3rd year _____ 4th year

Name of program enrolled in: _____

Type of Degree pursuing (BA, AA, AAS) _____

Current employer: _____

Supervisor's Name: _____

Address/City/State/Zip: _____

Telephone: _(_____) _____

My interests/hobbies are: _____

The area of hospitality in which I am interested: _____

Some non-academic activities in which I have been involved are (community/social): _____

EDUCATION

Schools Attended – List most recent first.

Name of School	City/State	Dates Attended	Degree / GPA
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SECTION II – ACADEMIC RECORD AND ACHIEVEMENTS

Use additional pages if necessary

List any academic honors you have received.

List any offices or leadership positions you have held and the name of the organization.

List any other extra – curricular activities or seminars in which you have been involved.

What are your academic strengths and weaknesses?

SECTION III – EMPLOYMENT AND EXPERIENCE

Employment History – List your most recent experience first.

Business Name	City/State	Dates	Position/Title
1a. _____			
1b. Job Duties (Be Specific)	_____		

2a. _____			
2b. Job Duties (Be Specific):	_____		

SECTION IV – STUDENT THOUGHTS Use additional pages if necessary

In your opinion, what are the challenges facing the hospitality industry today?

How would you propose to resolve these problems?

Why do you want a career in the hospitality industry?

SECTION V – ASPIRATIONS Use additional pages if necessary

What are your future goals and how do you intend to reach them?

Why are you deserving of this scholarship?

REQUIRED SIGNATURE

To the best of my knowledge, I have provided the St. Croix Hotel & Tourism Association with full information concerning all questions on the application. I agree to report to the Foundation any factors that could affect consideration of my application. I understand that failure to provide true and complete information could mean withdrawal of scholarship monies.

Applicant's Signature _____ Date: ____/____/____

Parent's Signature (if under 18 years of age) _____

Congratulations! You have taken the first step toward financial reward as well as industry recognition. Please take a few minutes to proofread your application. The careful completion of your application will reflect on your professionalism. We look forward to receiving your application.